

2 July 1953

MEMORANDUM FOR DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT: Effects of Proposed Personnel Limitation on the D/I Offices

1. Attached is a summary, Office by Office, of the most critical deficiencies that would be encountered if each Office were restricted to number of personnel on duty 30 June 1953.
2. It would obviously be arbitrary and capricious to permit this over-all limitation if it proves impossible to effect each Office according to the exact strength of that Office on a given date. Rather, it would be necessary to make a complete reexamination of the functions and future of our intelligence production machinery. Obviously, there has been insufficient time to make such a review, but the following possibilities suggest themselves:
  - a. Current intelligence activities, particularly in the early warning field, could not be curtailed.
  - b. Certain long-range programs, such as the National Intelligence Survey and basic scientific and technical research should be preserved at all costs in the hopes that adequate personnel may be available to the Agency in the future and may need the production of these programs for work in years to come.
  - c. Mechanical functions, such as the CIA Library, Industrial Register, Map Library, etc., cannot escape keeping up with the physical work loads. It is inconceivable that we allow materials now in hand to rest in a jumbled warehouse order.
  - d. The continued improvement of our existing personnel through language and area training should be preserved if at all possible.
  - e. Therefore, it appears that the only solution to the constricted pipe line is to reduce the input of raw information to a manageable quantity. This would mean drastic curtailment of collection and evaluation of low-grade sources such as Press, broadcast intercept and unclassified materials. This would have to be done in full recognition that the occasional gem or missing piece of a puzzle would be ignored.

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3. The over-all table of organization of the DD/I offices, aggregating [REDACTED] has been very carefully analyzed and pruned over the last year. The only reason this table is not fully named is because of the care and deliberation with which our recruitment has proceeded. It is urged that this figure be deemed a rock bottom for the DD/I area and that every effort be made to permit the offices to fill up presently vacant slots. These new number [REDACTED] personnel actions are pending — i.e., people are in pipe line — for approximately [REDACTED] these. In addition, there has been a considerable increase recently in applicants, including the large group subject to reduction in force in the State Department. Thus, as far as the offices now under my jurisdiction are concerned, I am confident that this I/O can be filled, during the coming year, with competent, carefully selected people.

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**ROBERT ANDY, JR.**  
**Deputy Director/Intelligence**

Attachment - 1